



# Support From the Start/Carefree Kids East Lothian



## Children's Bursary Referral Form

For Office use:                      Ref:                      Date received:

Payment Ref:                      /                      /

Forms should be submitted to the Paula Edmond, Project Manager, Carefree Kids East Lothian,  
9 Elphinstone Road, Tranent, EH33 2LG or email [paula.edmond@carefreekids.org.uk](mailto:paula.edmond@carefreekids.org.uk)

Child's Personal Details			
Name		School attending	
Age		School contact	
Date of birth		Language(s) spoken by family	
Parent/ Guardian/ Carer's Name			
Address			
Postcode		Phone	
Email address			

Evidence of eligibility / family income must be seen by the professional referring the child (annual income must be below £16,105 and family in receipt of tax credits in some form, see below)				
I receive (please tick appropriate):		<i>Tick here</i>		<i>Tick here</i>
Income support	Yes		No	
Income based job seekers allowance	Yes		No	
Employment & Support Allowance (income related)				
<b>OR</b> Child Tax Credit (but NOT Working Tax Credit) with an Annual Income Less Than £16,105	Yes		No	
<b>OR</b> Child Tax Credit AND Working Tax Credit with an annual income Less Than £6,420	Yes		No	
I have seen evidence of annual income ( <i>please circle</i> )				Yes

<b><u>Which type of bursary are you applying for?</u></b>	
0-8 years	
Sports	
Playgroup	
Families are asked to confirm that they have applied for 600 hours of early learning and childcare for 2 year olds and have received confirmation that they are not eligible for a place (please circle)	Yes

<b><u>Details of the Class, Club or Organisation the child wants to participate in:</u></b>	
Class/Club/Playgroup child wishes to join	
Person/Organisation cheque made payable to and cost	
*This bursary will cover the cost of a child attending classes for one academic term. For the possibility of a further term, depending on availability of funds, please contact Paula Edmond at Carefree Kids.	
<b><u>Other Referral Information (please ensure this section is completed):</u></b>	
Please outline below the main reason for applying for this bursary and what benefit you feel participation in this activity will be for the child and their family (for example :for purposes of inclusion or aptitude/ability for the activity)	

<b><u>Referrer Details:</u></b>			
Name of Referrer		Date of referral	
Organisation/Profession			
Address			
Postcode		Phone	
Email address			

<b>All the information I have provided reflects the circumstances surrounding the child.</b>			
Signed by Referrer		Date	
<b>All the information I have provided is correct concerning the circumstances surrounding the child and family annual income. If awarded a bursary, I undertake to take the child to the above mentioned class/club/playgroup regularly. If my child no longer wishes to continue participating in the activity, I will contact Carefree Kids.</b>			
Signed by Parent/Carer		Date	